



# Elsbeth Heyworth Centre for Women

Head Office 2350 Finch Ave. West, Unit D, Toronto, ON M9M 2C7 | Phone 416.663.2978 | Fax 416.479.0898 | [info@ehcw.ca](mailto:info@ehcw.ca)

Community Office 133 Fieldstone Dr., Vaughan, ON L4L 0A1 | Phone 905.747.1515 | Fax 905.747.1510

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## OPEN BOARD OF DIRECTOR POSITION

### Do you want to make a difference in the community?

The Elspeth Heyworth Centre for Women (ehcw) is looking for a volunteer board director to help achieve its mission of empowering immigrant and newcomer women, seniors and families through advocacy and services focused on community relationships, economic self-sufficiency and promoting healthy families.

Directors compose the senior decision-making body of the organization, operating on a policy governance model and meeting every six weeks. Typically meetings take place in-person. However, during the COVID-19 pandemic, meetings are taking place via Zoom.

### Who are we looking for?

In considering candidates, the nominations committee will seek to ensure a balance of skills, lived experience and abilities. The key criteria for this round of recruitment includes:

- strong understanding of NFP sector;
- knowledge of governance principles & excellent business judgment;
- fundraising expertise; and
- experience working with the populations the ehcw serves.

In addition to the noted criteria above, the following skills and experience will be considered:

- business management;
- financial expertise and accounting experience;
- human resources management;
- not-for-profit sector issues and trends;
- government relations and political acumen;
- public affairs and communications;
- information technology;
- project management;
- strategic planning;
- real estate and property management;
- legal expertise;
- risk management;
- education and research experience;
- quality and performance management;
- board and governance expertise;
- ethics; and
- advocacy.



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The successful candidate should also possess the following personal qualities:

- understanding of, and a commitment to, the mission, vision and values of ehcw;
- understanding of governance, the role of a Board, a Director's role and fiduciary duties;
- ability to think strategically, work as part of a team and communicate effectively;
- financial literacy that is appropriate for the Centre's scope of activities;
- a willingness to devote the time and effort required to be an effective Director, including attendance at Board orientation, Board retreats, Board meetings, Committee meetings and events organized by ehcw;
- an absence of potential conflicts of interest and an ability to manage potential conflicts of interest; and
- honesty and integrity.

## I am interested! How do I apply?

An application for the Board of Director position must include the following:

- a cover letter outlining the contribution you'd like to make to ehcw;
- a resume; and
- the name and contact information of one reference with whom we can discuss your candidacy.

Applications can be submitted to Krista Antonio, Chair of the Board, at [kantonio2020@outlook.com](mailto:kantonio2020@outlook.com) by June 25, 2021.



[info@ehcw.ca](mailto:info@ehcw.ca)



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